

INSURANCE PLACEMENT

Procuring Entity: PORT AUTHORITY OF JAMAICA

Scope: Tenders are invited from pre-qualified, registered Insurance Companies and Brokers with the Financial Services Commission (FSC) and the National Contracts Commission (NCC) for the provision of insurance services to The Port Authority.

Pre-qualified Brokers and Insurers will be required to submit in their tenders:

1. Copies of a valid Tax Compliance Certificate (TCC) indicating tax compliance at the time of submission of tenders;
2. Copies of valid NCC registration, reflecting validity at the time of tender; and
3. A like-for-like proposal and a maximum of two (2) alternative proposals.

Cover is required for the following classes of insurance:-

USD Property, Equipment, Consequential Loss, Property Terrorism, Liability Terrorism, General Liability, Marine Hull and Marine Consequential Loss

JAD Office Commercial, Machinery Breakdown, Computer, Radio & Electronic Equipment, Fidelity Guarantee, Loss of Money, Employer's Liability, Houseowner's Comprehensive, Special Type Liability, Private Motor Comprehensive and Third Party, Commercial Motor Comprehensive and Third Party, Motor Cycles, Motor Contingent Liability, Personal Accident, Employer's Liability (PMSL), Public Liability (PMSL) Private Motor Comprehensive (PMSL), Industrial All Risks (JIFZDL), Public & Property Owner's Liability (JIFZDL)

The period of placement will be for three (3) years with the successful Broker.

NCC Grade/Category: Insurance Services

Contact Information: Risk / Insurance Officer

Address of Entity: 15-17 Duke Street, Kingston

Telephone No(s): 922-0290-9

E-mail Address: klamb@portjam.com

Tender packages will be available as of Monday December 3, 2018, from 10.00 am to 4.00 pm for a non-refundable fee of \$3,000, which must be paid for in cash or by manager's cheque.

A Briefing Session will be held in the Third Floor Conference Room, The Port Authority, 15-17 Duke Street, Kingston on Friday December 14, 2018 at 10:00 A.M.

Each tender should contain a summary of the risk(s) and should be submitted in duplicate (two identical copies) in sealed envelopes bearing the name and seal of the Bidder and clearly marked and addressed as follows:- INSURANCE PLACEMENT FOR THE PORT AUTHORITY.

Tenders should be deposited by **3:00 P.M. on THURSDAY JANUARY 10, 2019** in the tender box located at The Ground Floor Lobby, The Port Authority, 15 – 17 Duke Street, Kingston.

TENDERS SUBMITTED AFTER THIS TIME AND DATE WILL BE REJECTED. The Tender Opening will be at 3:15 p.m. in the Third Floor Conference Room, The Port Authority, 15-17 Duke Street, Kingston.

Recommendations for award(s) will not necessarily be made to the lowest tender, but in respect of the best overall proposal(s). *Please visit the website at www.portjam.com.*